



JOHN LYON'S CHARITY

# The School Holiday Activity Fund



Whilst education is a priority for John Lyon's Charity, we also believe in the importance of FUN, allowing young people the space and freedom to socialise, try a variety of activities, to explore their interests and abilities and learn new skills. We believe that all children and young people should have access to activities during the school holidays.



John Lyon's Charity gives grants to benefit children and young people up to the age of 25 who live in the Charity's Beneficial Area consisting of nine boroughs in northwest London: Barnet, Brent, Camden, Ealing, Hammersmith & Fulham, Harrow, Kensington & Chelsea and the Cities of London and Westminster.

## What is the School Holiday Activity Fund?

The School Holiday Activity Fund is designed to enable organisations to deliver fun and accessible activities for children and young people during the school holidays. This includes all half-term breaks, Easter, Christmas and the summer holiday.

The Fund will pay for the running costs of holiday programmes that provide young people with activities in supportive and accessible environments. Up to £5,000 is available under this Fund.

## Who can apply?

Applications to the School Holiday Activity Fund can be made by registered charities or mainstream state schools that are based in the Charity's Beneficial Area.

Organisations that are currently in receipt of a grant from John Lyon's Charity for core services are also eligible to apply to the School Holiday Activity Fund, as long as funds from the Charity are not already being used for this purpose.





## What can I apply for?

You can apply to the School Holiday Activity Fund for a variety of activities. Suitable examples could include (but are not limited to):

- holiday drop-in activities
- arts activities
- sports projects
- family activities
- trips out of London
- camping trips.

We will not consider requests for trips abroad.

School Holiday Activity Fund grants could be used for:

- equipment (not IT equipment)
- sessional staffing costs
- transport
- venue hire
- other direct project costs.

We will not consider requests to cover existing permanent staff salaries.



## How do I apply?

The School Holiday Activity Fund application form is available to download from the Charity's website [www.jlc.london](http://www.jlc.london) or you can request a copy from the Grants Office. As well as completing the application form, you will also need to submit your signed and audited accounts.

You will also need to submit a signed Declaration Form. This is available to download from the Charity's website [www.jlc.london](http://www.jlc.london). You will need to print this form, sign it and send a hardcopy to the Grants Office, 45 Cadogan Gardens, London SW3 2TB. Your application will not be considered without this signed Declaration Form. Photocopies of the Declaration Form cannot be accepted.

You may send your application form to the Grants Office by email to [info@jlc.london](mailto:info@jlc.london), but please make sure that you send a hardcopy of your Declaration Form by post to the Grants Office.

Organisations may apply to the School Holiday Activity Fund once a year for a maximum of three consecutive years.

### APPLICATION DEADLINES

Applications to the School Holiday Activity Fund can be submitted at any time, but must be received by the Grants Office by the following deadlines:

<b>Summer Holiday</b>	1 July
<b>October half-term</b>	21 September
<b>Christmas Holiday</b>	16 November
<b>February half-term</b>	18 January
<b>Easter</b>	four weeks before Easter Monday
<b>May half-term</b>	25 April

## Reporting requirements

You will be required to submit a report to the Charity within six weeks of the completion of the activity. This report does not have to be long, but it must show the value of your activity and evidence that it meets a local need.

You should also cover these points:

- how many hours / days / weeks the activity took place
- how many participants took part and their ages
- how the project benefitted children and young people
- the final expenditure budget for the activity and how the Charity's funds were used.



We give grants to organisations in the London boroughs of:

- Barnet
- Brent
- Camden
- Ealing
- Hammersmith & Fulham
- Harrow
- The Royal Borough of Kensington & Chelsea
- The City of London
- The City of Westminster



## JOHN LYON'S CHARITY

45 Cadogan Gardens  
London SW3 2TB

Telephone 020 7591 3330

[info@jlc.london](mailto:info@jlc.london)

[www.jlc.london](http://www.jlc.london)

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